CCC BUDGET COMMITTEE
Minutes of the Meeting

Committee Members

Mariles Magalong, Chair	Jason Berner	Nick Dimitri (non-voting)
Mayra Padilla (non-voting)*	Joel Nickelson-Shanks	Katie Krolikowski
Brian Williams	Preston Akubou-Onwvemeka, student*	Luis Rojo (student)*
Blanca Castillo, student	Sara Marcellino (non-voting)	Andrew Kuo
Hasna Alawdi (student)*	Sue VanHattum	Jacqueline Lopez, note taker

* - absent

BUDGET COMMITTEE MEETING
April 15, 2020
2:00 p.m. – 3:00 p.m.

Called to order at 2:07 p.m.

I. Approval of Agenda
Jason motioned to approve the agenda with the additions, Katie seconded and the committee unanimously approved.

II. Approval of Minutes from February 19, 2020
Jason motioned to approve the minutes, Brian seconded, and the committee approved. Andrew and Sue abstained.

III. Action Items
A. Review and rank budget allocation applications
Tabled for the next meeting

B. Develop recommendations for funding for presentation to Planning Committee
Tabled for the next meeting

IV. Informational/Discussion Items
A. Rubric Discussion
- The rubric was discussed, and it was suggested that next year the rubric and augmentation request should be designed so that the information gathered by the augmentation request form and the information assessed by the rubric are more clearly matched.

- Sara Marcellino will add a comments column in the rating sheet to indicate the Foundation perspective.

B. Discrepancies: application submission and rating sheet

- Humanities & Philosophy has submitted the approved application on time and was placed on rating sheet. Typo found on the rating sheet under late submissions.

- Math Department has submitted the application on time, but the approval was emailed after the deadline date (2/18/2020), and was not placed on rating sheet. The committee decided to include Math on the list for consideration.

- Biotechnology has submitted the approved application on time but no additional funding was requested.

- Political Sciences submitted its application after the deadline date (2/18/2020). The committee decided to include this also for consideration.

The additional applications will be scored, and ratings submitted prior to the next meeting. The notes/comments on the rating sheet will be revised to clarify ambiguities, and the list reconciled with the final list emailed to everyone.

The next meeting is scheduled for Wednesday, April 22, 2020 at 2:00 p.m.

C. Adjournment at 3:00 p.m.